

# IDEA Advisory Meeting

## MINUTES

JUNE 11, 2015

1:00 – 4:00 P.M.

COMFORT INN, BISMARCK

<b>MEETING CALLED BY</b>	Cathy Haarstad, Chairperson
<b>TYPE OF MEETING</b>	IDEA Advisory Meeting
<b>FACILITATOR</b>	Gerry Teevens
<b>NOTE TAKER</b>	Michelle Souther
<b>ATTENDEES</b>	Gerry Teevens, Michelle Souther, Amanda Carlson, Debra Huber, Kevin McDonough, Cindy Lund, Robin Tschider, Vicki Peterson, Colette Fleck, Robert Parisien, Matthew McCleary, Tammy Henke, Kim Cowell, Cathy Haarstad, Mary McCarvel-O'Connor, MacKenzie Dutchuk, Shannon Grave, Kathy Schauer, Leon Dietrich, David Booth, Karin Stave

## Agenda topics

### SPECIAL EDUCATION UNIT UPDATES

GERRY TEEVENS

DISCUSSION	<ul style="list-style-type: none"><li>• The Department of Public Instruction is working on a new website. The new website will be released on July 15<sup>th</sup>.</li><li>• AT Guidelines – Fall 2015</li><li>• ED Guidelines workgroup is being formed.</li><li>• 2<sup>nd</sup> Annual ND Indian Education Summit is scheduled for July 7-8, 2015.</li><li>• Northern Plains Law Conference – September 22-23, 2015 (Pre-conference on September 21<sup>st</sup> features Jose Martin.</li><li>• Secondary Transition Interagency Conference, Ramada Hotel in Bismarck – November 18-19, 2015</li><li>• Annual School Administrators’ Workshop – July 20-22, 2015 at BSC</li><li>• Civic Test is now required for all ND students to graduate from high school. Students on IEPs are able to opt out if the IEP team agrees.</li></ul>
CONCLUSIONS	

### PARENT INVOLVEMENT CONFERENCE REPORT

CATHY HAARSTAD

<b>DISCUSSION</b>	Teacher attendance was down at the conference. Pathfinders received a lot of positive comments regarding the conference. Lots of positive comments regarding family networking. The next Parent Conference is scheduled in Fargo at the Ramada Suites in March 3-5, 2016.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## DISCRETIONARY GRANT AWARDS

KEVIN MCDONOUGH

DISCUSSION	Kevin handed out a chart showing the units that were awarded discretionary grant awards this year. The focus of the discretionary grants had to align with the SSIP.		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

## STATE SYSTEMIC IMPROVEMENT PLAN FEEDBACK AND NEXT STEPS

KEVIN MCDONOUGH

DISCUSSION	The department has a call scheduled with OSEP on Tuesday to discuss the submission of the first phase of the SSIP. The second phase will focus on the Evaluation Plan. Kevin handed out a diagram that shows the evaluation plan and what that will entitle. The second piece of phase two will look at the restructuring of the leadership team. Redirect the discretionary grant funds to align with the SSIP focus. There will more emphasis in focus monitoring looking at students with ED.		
CONCLUSIONS	Cathy brought up a concern regarding getting parents input. She doesn't have the resources to get their input as fast as DPI would like it because she needs to explain the process before they fully understand.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

## SLP TASK FORCE

MARY MCCARVEL-O'CONNOR

<b>DISCUSSION</b>	<p>The taskforce was created to address speech language pathologist needs in ND. The SLP shortage has increased to 28.75 FTEs. In December the task force created an action plan to include:</p> <p>Top 2 strategies:</p> <ul style="list-style-type: none"> <li>Conduct a feasibility study for an outreach program for SLPs with Bachelor's degrees including a practicum experience in rural districts</li> <li>Explore expanding the SLP scholarship Program to other Universities besides MSU and UND</li> </ul>	
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	<p>Strategy #1</p> <ul style="list-style-type: none"> <li>Conduct a feasibility study - a survey was sent to special education directors about the number of SLPP with Bachelors working in units = 21</li> <li>Conversation with MSUM, MSU, and UND about collaborating and creating an outreach program</li> </ul> <p>Strategy #2</p> <ul style="list-style-type: none"> <li>SLP Task force discussed possible changes to the SLP scholarships</li> <li>One change was suggested by the group</li> </ul> <p>Each year DPI gives 6 SLP scholarships to graduate level SLPs.</p> <ul style="list-style-type: none"> <li>Scholarship conditions: I understand and agree to the following condition. I agree to work in a North Dakota public school for a minimum of one (1) year for every year of the scholarship. If I do not follow this condition, I will be required to pay back the full amount of scholarship funds received within 6 months of violation of this agreement.</li> <li>SLP Task Force recommendation was to change 6 months to 30 days.</li> </ul> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>June 18th, webinar about the present SLP shortage in North Dakota and our barriers to the National Coalition on Personnel Shortages in Special Education and Related Services.</li> <li>June 25<sup>th</sup>, Janet Deppe from the American Speech Language Hearing Association (ASHA) come and talk to the SLP Task Force about what other states have done to address shortages.</li> </ul> <p>The task force is looking at creating resources to get out to high school students about a career in SLP.</p>	
<b>CONCLUSIONS</b>	Cathy Haarstad wondered if having a parent on the task force could help with lobbying the legislature to see the need of the SLP shortage because they can advocate with the legislature. Also other team members indicated that parent participation supports efforts to be transparent and partner effectively.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## RESIDENT TEACHER SCHOLARSHIPS

MARY MCCARVEL-O'CONNOR

<b>DISCUSSION</b>	<p>Seeks and attract teachers in rural schools. A full year internship in a school district or special education unit. The difference between resident teacher and traineeship is that resident teacher has mentorship.</p> <p>Traineeship Scholarships:</p> <ul style="list-style-type: none"> <li>ND teaching certificate</li> <li>A recommendation is provided by the local Special Education Unit Director where the applicant is working. Recommendation was revised for Fall 2015. <ul style="list-style-type: none"> <li>The recommendation includes: <ul style="list-style-type: none"> <li>a statement of applicant's skills</li> <li>the identified need of the Special Education Unit</li> </ul> </li> </ul> </li> </ul> <p>Scholarship amounts are based on the credit hours of coursework taken during a semester.</p> <ul style="list-style-type: none"> <li>2 to 4 credits (Part time)=\$1000.00</li> <li>5 or more credits (Full time)=\$2000.00</li> <li>Once accepted for the Traineeship Scholarship, applicants may be funded for a maximum of three (3) years or until they complete their endorsement (whichever comes first).</li> </ul>
<b>CONCLUSIONS</b>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## STATE ASSESSMENT STATUS

TAMMY HENKE

<b>DISCUSSION</b>	<p>ND Alternate Assessment – 1% DLM The window closed June 1, 2015. There were 633 students tested or in progress as of June 9, 2015.</p> <p>Standard Setting Panel: June 15-18 in Kansas.</p> <p>DLM – Train the Trainer Group:</p> <ul style="list-style-type: none"> <li>Met on May 27-28, 2015</li> <li>Trainings needed for the DLM instructionally embedded assessment</li> <li>Suggested timelines for professional development</li> <li>Road map of what content should be covered for on-going professional development</li> <li>Information will come out to units regarding professional development opportunities</li> </ul> <p>Activities:</p> <ul style="list-style-type: none"> <li>DLM Governance meeting: July 7-9 in Kansas</li> <li>Mid-July to Early August: Score reports delivered</li> <li>Instructionally embedded window opens: October/November 2015</li> </ul> <p>Alternate Assessment has a lot of good feedback from the field.</p>

<b>CONCLUSIONS</b>	<p>Kim Cowell has concerns about the length of the test because of the amount of time it takes to teach the students how to maneuver the test before they actually take the test. He is concerned that the test won't be better next year because students will have to learn the universal tools again and that takes the student away from instructional time.</p> <p>Cathy Haarstad recommended that someone from DPI report back to the IDEA Advisory committee on what is decided from the committee that Kirsten Baesler is putting together to look at the ND State Assessment.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SUGGESTIONS SUMMARY		
<b>Issues and Concerns in our State:</b>		
<p>Nursing services for students on an IEP. Vicki Peterson is wondering if it is a FAPE issue if a nurse is not available in the school and a student on an IEP is required to have one. The school personnel is not trained to handle a student with a medical fragile condition. Gerry said the state has raised the issue during the legislative session but the legislature did not mandate that school nurses are required in schools. A lot of parents with medically fragile students are opting to home school their children due to the lack of schools having nurses. If students are not receiving nursing services and it is documented on the IEP Gerry advised members to tell the parent to contact DPI-Special Education Office.</p>		

<p>Shannon Grave brought up an incident of a student that wasn't allowed to ride the bus because of being a medical fragile student. What are parents supposed to do? Transportation of medically fragile students to and from school. Is that a FAPE issue?</p> <p>Leon Dietrich commented on the need for more funding for school nurses in schools.</p> <p>Kim Colwell said the ND state assessment was a time robber for students because of the length of the test and the time it took for students to login to the test. It was stressful and students missed instructional time.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<p>The March Minutes were approved by the committee. Amanda Carlsen approved the motion to accept the minutes and Colette Fleck seconded the motion.</p> <p>Public Comment: There was no public comment.</p> <p>September's meeting is scheduled for September 10, 2015. The morning will be training for the new IDEA Advisory members and the afternoon will be a regular scheduled IDEA Advisory Meeting.</p> <p>The upcoming IDEA Advisory Meetings are scheduled for:</p> <ul style="list-style-type: none"> <li>• September 10, 2015</li> <li>• December 10, 2015</li> <li>• March 10, 2016</li> <li>• June 9, 2016</li> </ul> <p>Agenda Items for September meeting:</p> <ul style="list-style-type: none"> <li>• AT Guidelines</li> <li>• Update from the Special Education Law Conference</li> <li>• Training for New IDEA Advisory Members</li> </ul>		